



# Youth Recreation Programs Aquatics Supplement

(To be attached to ACORD applications)

**Complete a separate supplement for each facility used.**

NAMED INSURED: \_\_\_\_\_

## SECTION I – GENERAL INFORMATION

1. Is the swimming facility (check all that apply):  Private  Public  Lake  Ocean  Other
2. Is it (check all that apply)?:  On premises  Off premises  Above Ground  Below Ground  
 Indoor  Outdoor
3. What is the total staff to swimmer ratio during swim times? \_\_\_\_\_ (Staff) to \_\_\_\_\_ (Swimmers)
4. Is the facility staffed with certified lifeguards for the appropriate water activity (pool, waterfront, shallow water)?  Yes  No  
If yes, how many? \_\_\_\_\_  
If yes, who are the lifeguards certified by? \_\_\_\_\_
5. Who supplies the lifeguards? \_\_\_\_\_
6. What is the lifeguard to swimmer ratio during swim times? \_\_\_\_\_ (Lifeguards) to \_\_\_\_\_ (Swimmers)
7. Do you document all lifeguard in-service training?  Yes  No
8. Do you have the following safety equipment at the waterfront? Check all that apply.  
 Backboard  Portable oxygen  AED (Automatic External Defibrillator)  First Aid Kit  
 Ring buoy  Reaching pole or shepherds crook
9. Are all swimmers required to use a broad-spectrum sunscreen with a sun protection factor (SPF) of at least 15 while at any outdoors swim facility?  Yes  No
10. Are staff assigned to supervise locker/changing rooms, sunbathing areas, etc.?  Yes  No
11. Are all lifeguards situated in positions where they can see all areas of the facility?  Yes  No  
If guarding a pool, can they see the bottom surface?  Yes  No
12. Do you use starting blocks?  Yes  No  
If yes, what is the depth of water at the starting blocks? \_\_\_\_\_ feet
13. Is there a diving board?  Yes  No  
What is the height (in feet)? \_\_\_\_\_ What is the depth of the water in the diving area? \_\_\_\_\_ feet  
Is the diving area clearly marked?  Yes  No  
Does the diving area extend out at least 16 feet from the end of the diving board?  Yes  No
14. Is there a water slide?  Yes  No  
If yes, please list in feet: height: \_\_\_\_\_ length: \_\_\_\_\_ depth of water where slide enters: \_\_\_\_\_  
If used in a pool, are the slides approved by the manufacturer for pool use?  Yes  No  
How do swimmers enter the water when launching off the slide?  At an angle **OR**  Horizontally

**Please attach rules for use of the water slide.**

15. Do you have water structures like water trampolines, blobs, inflatable platforms, etc?  Yes  No  
 What type of structure(s) - List: \_\_\_\_\_  
 Is there a minimum of 2 lifeguards assigned to each structure at all times?  Yes  No

**Please attach rules for use of the structures.**

16. If facility is a lake and is used for activities other than swimming, is the swim area separated and clearly marked?  Yes  No

17. Are pool depths marked?  Yes  No

18. What is the maximum depth of water (in feet)? \_\_\_\_\_

19. If pool is outdoors, is it completely fenced with at least a 4 foot fence?  Yes  No

20. Are gates locked when pool is not in use?  Yes  No

21. Are all chemicals kept in a dry, ventilated, locked storage area?  Yes  No

22. Does the facility meet the Dept. of Environmental Quality (or equivalent) standards for water quality, including testing and cleaning frequency?  Yes  No

23. Do you have specific guidelines regarding closing the pool or leaving the facility due to water quality, visibility, weather or contamination?  Yes  No

24. Do all pool drains and grates have covers that cannot be removed without using a tool?  Yes  No

25. Do you test each swimmer's swimming ability prior to allowing them to use the facility?  Yes  No  
 Do non-swimmers wear a visible identification?  Yes  No

26. Are facility rules posted?  Yes  No

27. Do the rules meet all state and local regulations?  Yes  No

28. Do you loan or rent the pool to outside groups or individuals?  Yes  No  
 If yes, do you require them to sign a hold harmless agreement in your favor?  Yes  No

If yes, do you require a certificate of insurance & additional insured status on their policy from them?  Yes  No

If yes, do you provide the lifeguards?  Yes  No

29. Do you loan or rent your lifeguards to outside groups or individuals?  Yes  No

If yes, do you require the groups to sign a hold harmless agreement in your favor?  Yes  No

If yes, do you require a certificate of insurance and additional insured status on their policy from them?  Yes  No

30. If the facility you use is off premises, are you required to sign a contract?  Yes  No

If yes, do you hold the facility owners harmless in their favor?  Yes  No

Who provides the lifeguards? \_\_\_\_\_

31. List all water sports played, including the use of jet skis or other types of motorized equipment used. Do not include competitive, organized sports teams. \_\_\_\_\_  
 \_\_\_\_\_

Comments: \_\_\_\_\_  
 \_\_\_\_\_

Insured's Signature: \_\_\_\_\_ Date: \_\_\_\_\_